



Norfolk Squash & Racketball- Annual General Meeting Minutes

Meeting was held at East Anglia Tennis & Squash Club on the 11th July 2024 from 19:00 - 20:30

Minutes

Attendees

A sign in sheet was circulated at the meeting and the below people signed in as present for the meeting. Lorraine Sharp made apologies in advance of the meeting for not attending.

Name	Home Club
Herman van den Berg	EATSC
Matt Johnson	EATSC
Hannah Lain	EATSC
Sam Henden	Broadlands
David Gouldby	EATSC
Kevin Moore	EATSC
Rob Hambrook	EATSC
Josh Hall	Wensum
Ian Beale	Lowestoft
Sam Jones	Wensum
Kenny Biggin	Loddon
Dale Foreman	Loddon
Mark Heazle	Loddon
Richard Hall	Broadlands
Tony Henden	Broadlands
Stuart Mackenzie	NA
Will Henden	Broadlands
Matt Bolt	Rossis

Welcome AGM

Herman welcomed everyone and thanked people for their time. A brief outline for the meeting agenda was discussed before commencement.

2023 /24 NS Successes

Prior to the meeting the below points were raised by people in Norfolk squash and highlighted as the successes of the past year. Herman went over each one and a discussed was held by all with agreement that these outline the key positives for the past year.

- 2023 Norfolk Closed , doubled entries to 110
- UEA Tournament and closer links with the students that are joining in NS
- Watton / Lowestoft / Fakenham Progress. Sam J for his support to get these guys back into the leagues.
- Junior Squash Grand Prix + Junior Closed Tournament participation numbers and efforts – Stuart Mackenzie
- EATSC Weekend Junior Coaching and socials. Shout out to Christian Oliveri for some excellent efforts.
- End of Summer 2023 and End Winter 2024 Supercup and Trophy evenings to celebrate Team success.
- Accomplishments of Ada Brown, Ava Fox and Jasmine Thirst + O'45 runners up in the Nationals
- Kevin Moore – Referee qualification and keen interest to further squash in Norfolk.

Financial Update

Matt Johnson provided a financial overview of accounts and stated that our financial position is stable. Spend details for past year as per below :

Area	In	Out	Net	Comments
Norfolk Senior County Championship	£ 1,973.00	-£ 1,042.00	£ 931.00	Main revenue generator
Norfolk Junior County Championship	£ 302.00	-£ 832.00	-£ 530.00	
Summer Team Squash 2023	£ 840.00	-£ 650.00	£ 190.00	£500 trophy cost
Winter Team Squash 23/24	£ 920.00	-£ 1,015.00	-£ 95.00	£750 trophy cost
Junior Grand Prix	£ 240.00	-£ 166.00	£ 74.00	
Junior County Costs incl. travel – 2023		-£ 770.00	-£ 770.00	
Senior County Costs incl travel – 2023		-£ 459.00	-£ 459.00	
Equipment – Cromer		-£ 864.00	-£ 864.00	
CPM Role		-£ 200.00	-£ 200.00	
Total	£ 4,275.00	-£ 5,997.00	-£ 1,722.00	

Note: Junior county closed expenses includes £300 for the repair of the glass door damaged by accident.

- £1,700 net spend over the year albeit including certain “one-off” costs such as the purchase of new trophies
- BAU activity appears largely sustainable, with profits from County Championships and Winter / Summer leagues (ex ‘one-offs’) sufficient to cover Junior & Senior County Team Costs
- Any incremental spend will likely continue to be a drain on Norfolk Squash finances.

Norfolk Squash Finances: A look ahead

- Norfolk Squash continues to operate with reasonably healthy surplus funds of c. £15k
- 2024 County team costs are so far running higher than in 2023 acting as a modest headwind vs 2023 albeit 2023 did include £1,250 of new trophy costs
- Surplus Funds continue to be provisionally ear-marked for key strategic priorities including:
 - Subsidising of Junior activities in order to grow Junior participation
 - Attracting new coaches e.g. Funding of Level 1 Coaching certificates
 - Modest funds available to support growth / participation across Norfolk Clubs / Events (e.g. funding for end of season trophy presentation events)
- Based on 2023 experience, BAU activities appear largely sustainable without needing material financial support. We continue to look for opportunities to prudently deploy surplus funds where aligned to our key strategic priorities

NS 2024/25 Strategic Focus Areas

Herman explained that everyone on the committee gives their time in a voluntary capacity and that it's important that we set ourselves realistic goals and focus areas for the year ahead as time and resource is limited to achieve these. The below points have been identified by the NS committee ahead of the AGM as the key focus areas and were presented and discussed by all at the meeting.

The only addition following this discussion was racketball and everyone agreed for it to be added.

- Junior Squash development
- Ladies Squash development
- Team Squash participation
- Squash Coaches development
- Norfolk Championships delivery
- Tournaments and Social events in all Norfolk Clubs
- Support / fund County Squash Teams
- Sponsorship for Norfolk Closed and other key events
- Racketball development

NS Constitution discussion and approval

The proposed NS constitution that was circulated in advance of the AGM was discussed by all. Feedback and changes were welcomed.

- Tony Henden suggested that we change the name to “ Norfolk Squash Rackets Association “ in line with our formal name as per our bank account details. This was voted in by majority and changed

No other changes were formally suggested or voted in. The attached constitution was formally approved by a majority vote at the meeting and now forms the current NS Constitution.

NS Committee Roles discussion

Herman and Matt led a discussion around the work that has been done to identify the responsibilities of each role on the committee in order for potential candidates to know what each role's key responsibilities are and to provide visibility to the Norfolk Squash community. Active discussion was held around each role with relevant questions answered.

- Tony Henden proposed for there to be a Norfolk Squash President role. This was tabled to be voted for and the majority at the meeting declined the proposal and was therefore not pursued any further.
- The attached NS Role document is a working document that will be updated and reviewed at NS committee meetings going forward. The document was proposed and accepted at the AGM. The document also outlines supporting roles and is actively pro sub committees and working groups that wish to promote Norfolk Squash participation.

Election of Candidates to vacant Committee roles

The below table outlines the current committee and **members highlighted in yellow were proposed and elected at the AGM**. Tony Henden suggested that each member should have his home club reflected on the document, this was accepted by all and will be communicated going forward.

Herman highlighted that a County Secretary was desperately needed as Chairing meetings and providing minutes was proving very difficult. In order to have these in a timely fashion and to provide additional structure and direction for the committee it's vital that a good candidate joins the committee in this capacity. No one at the meeting was willing to fulfill this role and Herman asked everyone present to please speak to other people within NS to help find the right person.

Member	Role	Home Club
Herman van den Berg	Chairman	EATSC
Vacant	County Secretary	
Matt Johnson	Hon. Treasurer	EATSC
Vacant	League Coordinator	
Lorraine Sharp	Safeguarding / Welfare Officer	Broadlands
Vacant	Senior Squash Development	
Hannah Jones	Ladies Squash Development Coordinator	EATSC
Sam Henden	Junior Squash Development Coordinator	Broadlands
David Gouldby	Squash 57 (Racketball)	EATSC
Jamie Goodrich	Social Media / Website Coordinator	Broadlands
Rob Hambrook	General Club Representative	EATSC
Josh Hall	General Club Representative	Wensum
Ian Beale	General Club Representative	Lowestoft
Tom Smith	General Club Representative	Rossis
Matt Medcraft	General Club Representative	Cromer
Dale Foreman	General Club Representative	Loddon
Tom Bobbins	General Club Representative	Diss
Richard Hall	General Club Representative	Broadlands
Jason Smith	General Club Representative	Fakenham
Henry Booth	General Club Representative	UEA
Kevin Harvey	General Club Representative	Bannatynes
Stuart Sutton	General Club Representative	Barnham Broom

AOB

- It was discussed and agreed that NS committee meetings should be held at a different hosting club each time. Everyone agreed. The committee would meet once a quarter and seek a different hosting club each time going forward.
- Following recent League rule issues it was agreed by all that a League rule meeting with all captains should be scheduled as soon as possible in order to get the Winter Leagues underway with any relevant changes to rules.

Herman thanked everyone for attending and supporting Norfolk Squash. Meeting was closed at 20:30